



CYNTHIA A. HARDING, M.P.H.
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January 8, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT TWO NOTICES OF AWARD FROM THE CENTERS FOR
DISEASE CONTROL AND PREVENTION FOR NATIONAL HIV
BEHAVIORAL SURVEILLANCE**

This is to notify you that I am exercising the delegated authority approved by your Board on February 15, 2011, to accept future awards and/or amendments that are consistent with the requirements of the Centers for Disease Control and Prevention's (CDC) National HIV Behavioral Surveillance – Los Angeles (NHBS) Project Notice of Award (NA) Number 1U1BPS003256-01, that allows for the rollover of unspent funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On February 23, 2015, I notified your Board that I was exercising delegated authority to accept CDC NA Number 5U1BPS003256-05, in the amount of \$94,895, which represented approximately 22 percent of the total annual award of \$418,817 for calendar year (CY) 2015.

On April 3, 2015, I notified your Board that I was exercising delegated authority to accept:

- 1) CDC NA Number 5U1BPS003256-05 REVISED, Amendment 1, in the amount of \$323,922 (\$221,420 in new dollars and \$102,502 in CY 2013 unobligated funds), for the period of January 1, 2015 through December 31, 2015, for a revised total award of \$418,817.
- 2) CDC NA Number 5U1BPS003256-05 REVISED, Amendment 2, to correct NA Number 5U1BPS003256-05 REVISED, Amendment 1, Section IV Special Terms and Conditions, Use of Unobligated Funds, to reference document number UPS003256A.

Under the delegated authority referenced above, I will accept the following:

- 1) CDC NA Number 5U1BPS003256-05 REVISED, Amendment 3, issued August 27, 2015, which approves the Department of Public Health's (DPH) June 23, 2015 request to carry over unobligated funds in the amount of \$33,412 from Year 4 budget period to the current Year 5 budget period of January 1, 2015 through December 31, 2015, increasing the Year 5 budget from \$418,817 to \$452,229. The approved cost categories include \$18,509 for Other and \$14,903 for Contractual Services under a Temporary Personnel Work Order. All carryover funds must be obligated by the end of the budget period ending December 31, 2015. Due to multiple administrative demands at the Division of HIV and STD Programs, acceptance of this NA was delayed;
- 2) CDC NA Number 5U1BPS003256-05 REVISED, Amendment 4, issued November 17, 2015, which releases the restriction of \$10,000 for research involving human subjects, as a result of receiving current approved Institutional Review Board Certifications. These funds will support the research protocol entitled "National Behavioral Surveillance among Injection Drug Users (NHBS-IDU4) Project, Round 4." All other terms and conditions remain in effect.

Acceptance of these NAs will allow DPH to continue to monitor and collect data for the prevalence of HIV risk behaviors, HIV infection, and the use of HIV prevention programs among populations in Los Angeles County who are at increased risk for HIV.

County Counsel has reviewed and approved the NAs as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:fs
DA #03487

c: Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors